

Committee of the Whole

August 4, 2015

Present: Mayor Mark S. Vulich, Council Members McGraw, Rowland, Gassman, Determann, Wilke, O'Neill and Allesee, City Administrator, City Attorney, Deputy City Clerk, Press and interested citizens.

1. Airport Update – Mike Nass

Clinton Airport Manager Mike Nass advised the Council that currently the Airport houses 33 airplanes and all of the hangars are rented. He stated that 50% of aircraft stopping at the Airport purchase fuel and 102,148 gallons had been sold over the year. He continued in stating that he has received numerous compliments on the new facility. There are currently two jets based in the new hangar which also has room for transient aircraft. He further stated that this year the Airport has hosted the Cessna 150-152 Fly In with 65 planes and 125 attendees. He continued in stating that the majority of the visitors stayed in local motels and ate in local restaurants. He stated that Hy-Vee catered the event and one meal was provided by a local Boy Scout Troop. He advised that the Airport would host Fly Iowa 2016; however, no date has been set yet.

Manager Nass advised the Council that he is the only full time employee at the Airport. There is a part time employee currently working three days per week; however, this individual is planning to leave soon. He stated that he is looking at the pros and cons of hiring another full time employee. He continued in stating that hiring a full time employee would require \$35,000 additional funding. He further stated that the Airport Commission is in favor of hiring a full time employee.

Councilmember O'Neill stated that he is struggling with paying a full time person \$73,000 to move planes and pump fuel. Councilmember Allesee stated that the employee would also perform Mike's duties in his absence. Manager Nass stated that the \$35,000 additional needed could be budgeted from the fuel sales. Councilmember Rowland stated that fuel sales and land usage can drop. He further stated that wanting someone to take over in your absence is good. Manager Nass stated that the main objective is to work with the budget to see if the position can be supported. He continued in stating that he would not want to hire someone just to lay them off. Councilmember Rowland inquired regarding whether Manager Nass would train an individual or require someone with expertise. Manager Nass stated that he would want someone with aviation management and some flying experience.

Councilmember Rowland stated that there is nothing wrong with offering a new hire a single insurance policy. Councilmember Determann inquired regarding whether stipulations regarding the single policy could be put into a job offer. City Attorney Patrick O'Connell stated that if the position is not subject to collective bargaining an employer can offer any kind of insurance. He further stated that the Airport Commission can do whatever they want after funds are provided. It is their internal decision.

M/S, Determann-Rowland moved to approve the hiring of a full time employee and offer a single insurance policy – Motion withdrawn.

M/S, Determann-Wilke moved to forward a motion of support letter for a full time employee. On roll call, McGraw, Rowland, Determann, Wilke, Allesee – Yes; Gassman – abstain; O'Neill – No. Motion carried.

2. Water Shut-off Follow-up – Jessica Kinser/Anita Dalton

City Administrator Kinser advised the Council that she has been working with the City Attorney to draft a water shut-off ordinance and policy. She stated that changes have been added relating to Iowa Code 384.84. She continued in stating that persons would have 14 days to schedule a hearing if they think there is a billing error. Councilmember O'Neill inquired regarding whether the City is giving an additional 51 days once a letter of disconnect is sent out. City Administrator Kinser stated that the initial notice will be sent and then the Finance Office will wait five day before submitting a disconnect notification to Iowa American Water Company. This is when the 14 days start. Iowa American has 20 days, but will shut off 10 accounts every Tuesday. She further stated that she trusts that the Finance Office is aware of all rights of the

customer and is doing this within the proper timeframe. Councilmember O'Neill stated that nothing dictates the type of payment. City Administrator Kinser stated that the Finance Office will call the bank if they receive a personal check for a large amount. Councilmember Rowland inquired regarding how the days are viewed. City Attorney O'Connell stated that the City is not obligated to count the days specifically by State Code or the Utility Board. The City must make sure all appeal rights are awarded.

Councilmember O'Neill stated that he is concerned regarding having all three readings of the ordinance at once. He continued in stating that he wants to give the public time to absorb the information. City Administrator Kinser stated that Iowa American references that the ordinance be adopted and there cannot be an agreement without the ordinance moving forward.

City Finance Director Anita Dalton advised that people are not aware that they are able to pay their bills online or place them in the drop box across from City Hall.

M/S, O'Neill-Allesee moved to forward the Water Shut-off Ordinance to the next City Council agenda. On roll call, carried unanimously.

M/S, Gassman-Determann moved to forward the Water Shut-off Policy to the next City Council agenda. On roll call, carried unanimously.

3. Memorandum of Agreement with Augustana College –Jessica Kinser

City Administrator Kinser advised the Council that the City needs to formalize the agreement with Augustana College. She stated that each scope of work has a plan which will be sent out. She continued in stating that this also formalizes the \$15,000 contribution as part of the agreement. She further stated that the City Attorney has reviewed the MOA and has suggested minor changes which have been incorporated into the draft.

M/S, O'Neill-Allesee moved to forward the Memorandum of Agreement with Augustana College to the next City Council agenda. On roll call, carried unanimously.

4. Mayor & Council Member Updates

Mayor Vulich stated that there would be Railpark broker interviews held on Wednesday starting at 9:00 A.M. He continued in stating that the public is welcome. He further stated that the American Queen would be docking in Clinton around 12:00 to 12:30 P.M. on Wednesday also.

Councilmember O'Neill stated that the outing to Dubuque had been enlightening and he had learned a lot. He continued in stating that Dubuque is willing to share their plan. He further stated that it was a worthwhile trip. He thanked Councilmember Rowland for putting it all together.

Councilmember Determann thanked the Mayor, City Administrator and Staff of Dubuque.

Councilmember McGraw stated that the Council had just gone through the search process for a new police chief and it was a good process.

Respectfully Submitted,

Pat Van Loo
City Clerk