

**Committee of the Whole**  
**October 25, 2016**

Present: Mayor Vulich, Council Members Gassman, Seeley, McGraw, Determann, O'Neill, Allesee, Mr. Dick Schrad (by telephone), City Administrator, City Attorney, City Clerk, Press and interested citizens. Councilmember Connell – absent.

1. Community and City Administrator Position Profile – Dick Schrad via telephone

Mr. Dick Schrad, Brimeyer Fursman, advised the Council that he was present by telephone to discuss with them the outcome of his meetings with City staff, Councilmembers and citizens. Councilmember O'Neill inquired regarding how many people Mr. Schrad had met with. Mayor Vulich stated that Mr. Schrad had not met with him. Mr. Schrad stated that he met with City staff, Karen from the DCA, Maureen Miller from the Chamber of Commerce, School Superintendent Deb Olson, Clinton County Supervisor Dan Srp, Mike Kirchhoff President of the CRDC and various people he met at a restaurant. He continued in stating that the attitude of people he spoke with was very positive.

Councilmember Determann stated that he would like to get someone with ten years of experience in municipal government and five years as city manager. Mr. Schrad stated that if that is the general consensus he would put that in the position profile. Councilmember Allesee stated that the last three City Administrators only stayed three years. She continued in stating that she was not sure how the City would find someone with ten years in municipal government and five years as a city manager. Mr. Schrad stated that he would ask the applicant how much time they plan to put in. He continued in stating that he has already talked with someone who would be interested in staying for a long time. Councilmember O'Neill inquired regarding whether Mr. Schrad thought the City would get applicants from Illinois due to their budget constraints. Mr. Schrad stated that he has spoken with people from Illinois and there is a good chance that someone from Illinois would apply.

Mayor Vulich inquired regarding the number of finalists that would be considered. Mr. Schrad stated that 10 to 12 applicants would be presented for the Council to consider and five or six finalists would be interviewed. He continued in stating that when the 10 or 12 are presented; these are the ones who have been vetted as most capable. They will be referred to by number and when they get to the finalist list their names will become public. He further stated that he suggests that the Council consider one person as an alternative in case someone pulls out of the running.

Councilmember McGraw inquired regarding whether the Position Profile would be presented to applicants. Mr. Schrad stated that it would be on the website, as well as ICMA's website and the website for Iowa League of Cities in the upper Midwest. He continued in stating that he would ask that it also be placed on the City's website.

Councilmember Determann stated that he would like to see the salary range set higher. Councilmember O'Neill stated that he agreed with Councilmember Determann and suggested that the salary range be set between \$130,000 to \$160,000. We do not want \$120,000 to discourage someone from applying. We need to find someone who is really good and who would consider \$130,000. Mr. Schrad stated that he needed to know that the City is willing to pay someone \$160,000. Councilmember Determann stated that it would be negotiable.

Councilmember O'Neill inquired regarding when Mr. Schrad would be back in town. Mr. Schrad stated that he would be back on November 8<sup>th</sup>. Councilmember O'Neill stated that it is very important that Mr. Schrad meet with Mayor Vulich. Mr. Schrad stated that he is looking forward to meeting with the Mayor. Mayor Vulich stated that he is looking forward to meeting Mr. Schrad and introducing him to the community.

2. Final Draft of the 2016-2018 Strategic Plan – Jessica Kinser

City Administrator Kinser stated that she had formatted the goals and objectives and updated the strengths and threats. She continued in stating that she also included ways the City could measure the progress. She further stated that she was looking at the City being the median of comparable cities.

Councilmember Seeley stated that this is a great tool for the new City Administrator. Councilmember O'Neill stated that everything in the Strategic Plan is important; however, he would like Goal 4, Objective #2 placed on the next Committee of the Whole for discussion. He continued in stating that the City did not receive the C.O.P.S. Grant for two additional officers. He further stated that the City needs additional officers and this must be looked at as a priority of its own. He proceeded to state that the Council needs to make a decision regarding where the money will come from. This is not a matter of convenience, it is a matter of necessity. We need to come up with funding. City Administrator Kinser stated that staff will present more information on where funding would come from; however, she does not recommend borrowing for police personnel which will be an ongoing expense.

Mayor Vulich inquired regarding when the PAAB appeal would take place. City Attorney O'Connell stated that it would take place from November 29<sup>th</sup> to December 1<sup>st</sup>. The City will know the outcome in approximately 60 days.

M/S, Gassman-Seeley moved to forward the 2016-2018 Strategic Plan to the next City Council agenda. On roll call, carried unanimously.

3. Parks Master Plan Recommendation – Councilmember Allesee

Councilmember Allesee stated that the committee met and discussed four plans thoroughly. We looked at experience, funding sources, grant sources, GIS, etc. and after scoring all came up with Green Play for \$53,998.00.

M/S, Determann-Gassman moved to forward the Parks Masterplan Recommendation of Green Play to the next City Council agenda. On roll call, carried unanimously.

4. Update on CCASWA- Councilmember O'Neill

Councilmember O'Neill advised the Council that he had been successful in getting the head tax reduced from \$10 to \$8. This will be a \$53,700 savings; however, will revert back to \$10 after three years. He stated that a lot of towns pay quarterly or semi-annually and he was suggesting that the City pay semi-annually in November and in April. He continued in stating that he had asked that single stream recycling be put on the agenda; however, the CCASWA chose not to move forward with this item.

5. Capital Improvement Plan – Councilmember Determann

Councilmember Determann stated that he did not see the Eagle Point parking lot on the CIP. City Administrator Kinser stated that it did not meet the \$50,000 threshold to be included in the CIP. She continued in stating that it will be discussed during the budget. Councilmember Determann stated that the Ballpark west lot and the Pool lot are also not listed and they are a high priority to have done. City Administrator Kinser stated that there is \$250,000 in funding built in for the west lot and SRF funds can also be used.

Councilmember O'Neill stated that the Council can change priorities. City Administrator Kinser stated that the CIP Committee prioritizes the list and then it will come back to the City Council to accept or make changes. Councilmember Seeley inquired regarding the storage building listed. City Administrator Kinser stated that it is needed for equipment which is currently stored in Building 45 at Miller Ridge.

Councilmember Determann inquired regarding the study being done on the Showboat. City Administrator Kinser stated that hopefully the City will have results to include in the CIP.

Councilmember Determann inquired regarding the steps below the Candlelight Restaurant. City Administrator Kinser stated that that project does not meet the bid threshold. Councilmember Determann inquired regarding whether dredging is a necessity. City Administrator Kinser stated that this is a discussion for the CIP Committee. City Engineer Jason Craft stated that the City cannot re-create the slough since the levee construction. We can clean out the tube; however, there would only be stagnant water since there is not enough current. To get enough current the City would need to build a flood wall which is too costly. Councilmember Determann stated that the City must look into taking care of this farther up river. He inquired regarding how much could be taken care of for \$500,000. City Engineer Craft stated that he did not have that information available. City Administrator Kinser stated that the main concern is that "A" Dock is taken care of.

Councilmember Determann stated that the downtown streetlights have been decreased to \$600,000. City Administrator Kinser stated that the City will bond for the project. City Engineer Craft stated that there are a lot of lights, many of which are too old from 2<sup>nd</sup> Street to 4<sup>th</sup> Street. Councilmember Allesee inquired regarding whether the City could apply for a grant. City Administrator Kinser stated that there is the DCA, Alliant Energy Grant, local funding grants, etc.

6. Mayor & Council Updates

Councilmember O'Neill stated that he would hold his radio program on Thursday from 11:00 AM to 12:00 PM.

M/S, Determann-Seeley moved to adjourn. All in favor.

Respectfully Submitted,

Pat Van Loo  
City Clerk