

Committee of the Whole
March 14, 2017

Present: Mayor Vulich, Council Members Gassman, Seeley, McGraw, Allesee, Odor, Connell and O'Neill, City Administrator, City Attorney (by telephone), City Clerk, Press and interested citizens.

1. RFP for Financial Software – Anita Dalton

Finance Director Anita Dalton advised the Council that Dick Schrad had put together the RFP for Financial Software they had before them. She stated that she is requesting approval for a release date following the March 28th City Council meeting or sooner if it is acceptable that the RFP be approved for release at this meeting. City Attorney Patrick O'Connell stated that an RFP is an invitation for someone to submit a bid. He continued in stating that it could be issued by staff if that is the Council's desire; however, the better choice is to move it forward for the next City Council meeting since it is a part of a contract. Director Dalton stated that the RFP is requesting a letter of interest, just like the RFP for the website.

Councilmember O'Neill inquired regarding whether there are plans to hold a pre-bid meeting. Director Dalton stated that that language is not in the RFP. City Administrator Brooke stated that their ability will be proven when they come to present and whether their software will work with our system. He continued in stating that just as important as price is their ability to maintain the software.

Councilmember Seeley inquired regarding the number of estimated responses. Director Dalton stated that she has built a database of six or seven. Councilmember Seeley inquired regarding whether the Finance Committee would be included in the evaluation. Director Dalton stated that they would be included.

M/S, Gassman-Seeley moved to forward the RFP for Financial Software to the next City Council agenda. On roll call, carried unanimously.

2. Amend Committee Ordinance – Matt Brooke

City Administrator Brooke stated that the reason for this item is so spouses of Department Heads can serve on boards or commissions. Councilmember Connell stated that residency could be looked at also if the ordinance is revamped.

Councilmember Gassman stated that the ordinance should not be changed. Councilmember Seeley stated that persons who are vested in the community should be the ones to serve on boards and commissions, this could cause more issues than what it is worth.

Councilmember O'Neill stated that he agreed with Councilmembers Gassman and Seeley. Persons who are not residents of the City of Clinton should not be able to serve. This issue could become complicated. Persons who are Department Heads should not be allowed to sit on another governing body also. The City must look at the big picture. He continued in stating that he knows there are problems filling seats on boards and commissions; however, this is not the answer.

3. Mayor & Council Updates

There were no Mayor and Council updates.

M/S, Allesee-Gassman moved to adjourn. All in favor.

Respectfully Submitted,

Pat Van Loo
City Clerk