

Committee of the Whole
August 8, 2017

Present: Mayor Vulich, Council Members Gassman, Seeley, McGraw, Allesee, Odor, Connell and O'Neill, City Administrator, City Attorney, City Clerk, Press and interested citizens.

1. Parks Master Plan Update – Josh Eggers

Mayor Vulich moved item #3 - Parks Master Plan Update to the beginning of the meeting to accommodate the speakers from out of town.

Dr. Mark Schroeder of the Parks and Recreation Board introduced Dan Seder, Project Consultant for GreenPlay LLC, and Pat O'Toole, Principal for GreenPlay LLC.

Mr. Seder stated the project began in January 2017 and information gathering took place in March 2017. Public meetings were held, along with completing an inventory of the parks, trails, amenities and facilities of the City. Service area maps were created and inventory was graded on a scale of 1 to 3 (1 being the worst; 3 being the best). A survey was sent out to 3,000 residents with a strong response rate and a demographics and trend report was created for the community. Mr. Seder further stated a findings presentation was prepared, along with a cost recovery program. A matrix has been developed to prioritize and rank projects for a ten year time period. Mr. Seder stated a draft plan will be presented to the public on November 6, 2017. After this meeting, the final proposal will be prepared.

Councilmember O'Neill inquired when the final plan will be completed. Mr. Seder stated the final plan should be available in the first part of December 2017. City Administrator Matt Brooke stated the plan will help determine what projects may need funding for the upcoming fiscal year budget. Mr. O'Toole stated the draft plan presented at the November 6, 2017 meeting will provide a good idea of what projects are prioritized and may need funding. City Administrator Brooke thanked Mr. Seder and Mr. O'Toole for their work. City Administrator Brooke thanked Parks and Recreation Director Josh Eggers and Parks and Recreation Assistant Director Cathy Marx for their work on the project.

2. Healthiest State Initiative – Andrea Barnett

Michele Cullen, Clinton County Public Health Manager and Let's Live Healthy Clinton Area Initiative Leader, stated the goal of the initiative is to improve the health of the citizens. Mrs. Cullen stated the county health ranking for 2017 was 83/99 counties (1 being the best; 99 being the worst). Mrs. Cullen stated assistance has been received from Wellmark through the Healthy Hometown program.

Shannon Sander-Welzien, Executive Director of the YWCA and Let's Live Healthy Clinton Area Initiative Leader, stated a World Café was held in November 2016 and a World Café 2.0 was held in June 2017 in order to create a vision for the health of the community. Mrs. Sander-Welzien stated the Healthy Hometown program helps make the healthy choice the easy choice and provides direction, tools and resources to the community.

Andrea Barnett, Community Health and Wellness Coordinator for Mercy Medical Center and Let's Live Healthy Clinton Area Initiative Leader, stated a draft master plan has been developed to determine objectives and actions plans to improve the health of the community. Mrs. Barnett stated the three focus areas are: eat well, move more and feel better. Mrs.

Barnett stated a walking audit will be held by Wellmark to assess the walkability of the community and the ability to be physically active. Councilmember Gassman stated students from St. Ambrose completed a walking audit in the past and it was very informative.

A video from Wellmark about the Healthy Hometown program was played.

Mrs. Barnett and Mrs. Sander-Welzien stated participation in the Healthy Hometown program and support from Wellmark is provided at no cost. Once completed, the master plan for the community can be used to help apply for and secure grant funding. The walking audit is scheduled for September 25, 2017, with a rain date of September 28, 2017 (time to be determined). Mrs. Barnett encouraged attendance at the walking audit.

3. Finance Software – Anita Dalton

Finance Director Anita Dalton stated a request for proposals (RFP) process had been completed regarding the new financial management system. Director Dalton stated eight responses were received and system demonstrations were viewed for six companies. Director Dalton stated a scorecard ranking the six companies was prepared. Data Technologies ranked third due to the software not being as dynamic and up-to-date as other companies. Time clocks with Civic Systems would require an additional cost. Logics LLC ranked number one due to programming, usability and overall cost.

Director Dalton explained the goal was to initially borrow funds for the system but funds are available to cover the cost without having to borrow. Director Dalton further stated the cost for annual support for Logics LLC would be substantially lower than the current cost of annual support, and the yearly savings would offset the cost to purchase the system in a relatively short period of time.

Mayor Vulich inquired about the interface for the utility and the conversion timeline. Director Dalton stated the reads from the utility company would be imported to the software. Director Dalton further stated the conversion would occur in pieces over a time period of four to six months. Director Dalton further stated that the billing conversion is done in parallel with the existing billing system to ensure that the import happens correctly.

Mayor Vulich inquired about the ability to successfully merge customers' accounts and the feedback from other users currently using the Logics LLC system. Director Dalton stated the system will merge all customer account information and she spoke to all of the references and all references for Logics LLC recommended the system.

Councilmember McGraw inquired with Director Dalton to confirm if there was a consensus among everyone that viewed the systems to choose Logics LLC. Director Dalton stated there was a consensus and that everyone from the Finance Department chose Logics LLC, along with the individuals from the Finance Committee. Councilmember Connell expressed support for the choice of Logics LLC.

Mayor Vulich expressed concerns that the Civic Systems program was still based on the Windows 2008 server. Councilmembers Connell and Gassman expressed concerns about which funds could be used toward the down payment of the system. Councilmember Seeley inquired if funds that were to be used for the Mayor and Councilmembers' raises could be allocated to fund the system.

M/S, Seeley-O'Neill moved to forward the acceptance of Logics LLC as the new financial management system to the next City Council agenda. On roll call, carried unanimously.

4. Mayor & Council Updates

Mayor Vulich welcomed Parks and Recreation Assistant Director Cathy Marx. Mayor Vulich stated the Iowa Transportation Commission has approved a measure to expand portions of U.S. Highway 30 to four lanes. Mayor Vulich welcomed the two new police officers: Officer Rodney Livesay and Officer Joshua Winter.

Councilmember O'Neill stated the single-stream recycling meeting on Saturday, August 5, 2017 was well attended and was productive. City Administrator Brooke stated the single stream recycling meeting on Monday, August 7, 2017 was also well received and the final meeting will be held on August 17, 2017 at Eagle Point Lodge at 7:00 P.M.

M/S, O'Neill-Gassman moved to adjourn. All in favor.

Respectfully Submitted,

Lisa M. Frederick
City Clerk