

Committee of the Whole  
June 26, 2018

Present: Mayor Vulich, Councilmembers Gassman, Seeley, McGraw, Allesee, Connell, Schemers, and Odor, City Attorney Steve Leidinger, City Administrator, City Clerk, Press and interested citizens.

1. Renaming of Field 1 at Emma Young Park – Parks and Recreation Advisory Board Chairman Mark Schroeder

Parks and Recreation Advisory Board Chairman Mark Schroeder stated John Dunmore was a scorekeeper for the Parks and Recreation Department for approximately 46 years - scorekeeping at over 20,000 games. Chairman Schroeder stated Dunmore passed away in May and the Parks and Recreation Advisory Board would recommend that Field 1 inside Emma Young Park be renamed to John Dunmore Field. Parks and Recreation Director Josh Eggers stated a small committee was formed within the Parks and Recreation sports community and it was determined that the renaming of Field 1 would be the best way to honor Dunmore. Director Eggers stated a plaque and sign would also be added to commemorate Dunmore.

M/S, Seeley-Allesee moved to forward a resolution to the next City Council agenda renaming Field 1 at Emma Young Park to John Dunmore Field. On roll call, carried unanimously.

2. Federal Aid Projects for PRA8 Federal Fiscal Year 2018-2021 Transportation Improvement Program (TIP) – Chandra Ravada, East Central Intergovernmental Association

Chandra Ravada, Director of Transportation at East Central Intergovernmental Association (“ECIA”), stated he would be reviewing the transportation improvement process and how funding was received. Director Ravada stated the RPA (Region 8 Planning Affiliation) included Delaware, Dubuque, Jackson and Clinton Counties. Director Ravada stated ECIA received funding from the State and then distributed funding to the counties. Director Ravada stated the Department of Transportation provided funding for projects for a four year period. Director Ravada stated generally larger projects were funded.

Director Ravada reviewed the STP (Surface Transportation Program) funding and projects (roads and bridges) for the upcoming four fiscal years. Director Ravada reviewed the TAP (Transportation Alternatives Program) funding and projects (trails) for the upcoming four fiscal years and noted that the City of Clinton did not have any trail projects for that period. Councilmember Connell inquired about the deadline for trail grants. Director Ravada stated trail grant applications were open every two years and Clinton tended to spend more funding on maintenance rather than trail creation. Director Ravada stated regional projects were preferred. Administrator Brooke stated Assistant City Engineer Zane Pennock was working on the Trails Master Plan and the Plan would assist in trails grant applications.

Director Ravada reviewed the City of Clinton STP budget account and stated funds for the current four year period had been used but there could be a possibility of receiving additional funding. Administrator Brooke inquired about Director Ravada’s opinion on the City’s BUILD Grant application for the Manufacturing Drive and Bluff Boulevard project. Director Ravada stated the application was strong, with supporting accident data and need identified.

3. City of Clinton Traffic Safety Report – Traffic Safety Improvements at North 3rd Street & Main Avenue – City Engineer Jason Craft

City Engineer Jason Craft stated the Engineering Department was dedicated to focusing on planning for future projects. Engineer Craft stated the 2018 City-wide Traffic Safety Report provided an overview of potential safety projects. Engineer Craft stated the prior ten year collision history was analyzed. Engineer Craft stated traffic flow had remained steady, the number of collisions had decreased, but the amount of injuries had remained the same. Engineer Craft stated the Street Department had assisted in correcting some of the site issues that were present on the roadways and at intersections. Administrator Brooke stated 40% of the accidents were rear-end collisions and transitioning appropriate roadways from four lanes to three lanes could reduce accidents by 50%. Engineer Craft stated a three lane roadway allowed for dedicated turn lanes. Engineer Craft stated major injuries had occurred with accidents on Manufacturing Drive and Bluff Boulevard and converting the roadway to three lanes, could help reduce the number of accidents.

Engineer Craft stated collision rates were calculated for any intersection having twenty or more accidents over the last five years. Engineer Craft stated there were fifteen intersections in the City had at least twenty collisions over the last five years. Engineer Craft stated Mill Creek Parkway and 16<sup>th</sup> Street NW had the highest number of accidents. Engineer Craft stated a roundabout would remain the best solution for this intersection, as lowering speeds or installing a signal would not be an option. Engineer Craft stated community outreach and education needed to occur about roundabouts first.

Engineer Craft stated Bluff Boulevard, 7<sup>th</sup> Avenue South and Thorwaldsen was the next intersection with the most accidents. Engineer Craft stated the intersection had poor site distance and approaches. Engineer Craft stated the intersection would be improved, either through the BUILD Grant or other means.

Engineer Craft reviewed the other intersections that had at least twenty collisions in the last five years. Engineer Craft stated the recommendation for the intersection at 7<sup>th</sup> Avenue South and South 4<sup>th</sup> Street would be to reduce the number of lanes. Engineer Craft stated for the intersection at 8<sup>th</sup> Avenue South and South 4<sup>th</sup> Street safety improvements had already been completed in 2016. Engineer Craft stated the recommendation for the intersection at 19<sup>th</sup> Avenue North and North 3<sup>rd</sup> Street would be a three lane conversion.

Engineer Craft stated road segments in the City were analyzed and it was determined that the segment of North 3<sup>rd</sup> Street from 17<sup>th</sup> Avenue North to Main Avenue was the most dangerous segment in the City. Engineer Craft stated concerns were previously expressed by the Lyons Business District regarding converting North 3<sup>rd</sup> Street to three lanes. Engineer Craft stated the concerns could be addressed by widening the radii at the intersection of North 3<sup>rd</sup> Street and Main Avenue and by installing improved signaling prior to converting North 3<sup>rd</sup> Street to three lanes. Engineer Craft stated the DOT (Department of Transportation) would pay for the three lane conversion.

Engineer Craft stated the Engineering Department would request Council permission to apply for a 2018 Traffic Safety Improvement Project Grant Application for the North 3<sup>rd</sup> Street and Main Avenue Traffic Safety Improvement Project and the North 3<sup>rd</sup> Street Three Lane Road Conversion Project. Engineer Craft stated the local Department of Transportation was supportive of the project. Mayor Vulich inquired if both projects would be included on the grant application. Engineer Craft answered in the affirmative. Mayor Vulich inquired about the cost

to the City for the project. Engineer Craft stated the cost to the City would be negligible and would pertain to storm sewer work, of which would be paid for from the sewer budget. Administrator Brooke stated public discussions could be held with the Lyons Business District on the project.

M/S, Gassman-Seeley moved to forward a resolution to the next City Council agenda approving the application of a 2018 Traffic Safety Improvement Project Grant Application for the North 3<sup>rd</sup> Street and Main Avenue Traffic Safety Improvement Project and the North 3<sup>rd</sup> Street Three Lane Road Conversion Project. On roll call, carried unanimously.

In discussion before roll call, Mayor Vulich inquired about the public meeting for the Lyons Business District. Engineer Craft stated the meeting would be scheduled prior to the grant application deadline in August 2018.

4. Ordinance Amending Chapter 115 - Massage Establishments and Technicians – Councilmember Schemers

Councilmember Schemers stated several organizations reviewed the massage ordinance, including the Carlson College of Massage Therapy, local massage therapists, residents, and local law enforcement. Councilmember Schemers stated the changes had been reviewed and approved by the City Attorney. Councilmember Schemers stated all parties were in agreement that the ordinance, as revised, was agreeable and an improvement on the prior ordinance.

M/S, Seeley-Gassman moved to forward an Ordinance Amending Chapter 115 to the next City Council agenda for its first reading. On roll call, carried unanimously.

5. Ordinance Amending Chapter 52 – FOG - Councilmember Seeley

Administrator Brooke stated legal counsel had reviewed the proposed incentives for businesses that installed a grease interceptor and recommended a rebate option rather than a class adjustment based upon the installation of a grease interceptor. Administrator Brooke stated it would be recommended that a one-time rebate be offered for 50% of the total cost of the installation of a grease interceptor, up to a maximum rebate of \$1,500.00. Administrator Brooke stated the rebate would be offered to business owners that installed a grease interceptor prior to January 1, 2019. Administrator Brooke stated the sewer billing classes would be reviewed as part of the Capital Improvement Committee process in December and consideration would be given to the amount of fats, oils and grease entering the sewer system.

Councilmember Seeley inquired if legal counsel was agreeable to the proposed plan. Administrator Brooke answered in the affirmative. Councilmember Connell inquired if the ordinance would address non-compliance. Administrator Brooke answered in the affirmative and stated all grease interceptors would still be required to be installed by June 30, 2020. Councilmember Seeley inquired how often food establishments would be inspected and whether or not the inspections would be scheduled in advance. Administrator Brooke stated inspections would occur at least once per year, at a cost of \$40.00. Water Quality Superintendent Bob Milroy stated some inspections would be scheduled and some would be unannounced. Superintendent Milroy stated cleaning records would be required to be retained and provided at the time of inspection. Superintendent Milroy stated discharge was required to

be 25% fat (or lower) and 75% liquid at the time of inspection and if the requirement was not met a re-inspection would occur within thirty days.

Councilmember Seeley inquired if there were still eighty-five food establishments that would need to install grease interceptors. Administrator Brooke stated the number was fluid as some business owners did not realize their establishment had a grease interceptor and had not been maintaining the grease interceptor. Superintendent Milroy stated the inspection process would include teaching of best management practices.

Councilmember Gassman stated he was concerned about the cost to local business owners and the high commercial sewer rate. Administrator Brooke stated the recommendation would be to start with offering a rebate for grease interceptor installation and then review adjusting the sewer billing classes in December. Mayor Vulich stated he concurred with Councilmember Gassman and the discussion on sewer billing classes would take place at the December 10, 2018 Council meeting. Mayor Vulich stated he believed another class should be created for food establishments that had installed grease interceptors. Councilmember Connell stated any adjustment would need to be based upon proper maintenance. Councilmember Connell inquired about extending the rebate timeline for grease interceptor installation. Mayor Vulich concurred that adjustments should be made based upon proper maintenance and stated consideration should be given to business establishments that would experience a financial hardship if required to install a grease interceptor. Councilmember McGraw stated she owned a local restaurant and would be agreeable to the rebate proposal, as long as sewer billing rates were reviewed. Administrator Brooke inquired if the Council would like to adjust the installation period for a rebate to one year. Councilmember Connell answered in the affirmative.

Councilmember McGraw stated the City would save money with less fats, oils and grease entering the sewer system. Administrator Brooke stated savings were projected at \$50,000.00 to \$70,000.00 per year due to less clogs in the sewer system. Superintendent Milroy stated 40% of blockages in the sewer system were due to grease. Superintendent Milroy stated the Building and Neighborhood Services Department would need to complete the permitting and inspection process for the installation of the grease interceptors.

M/S, Connell-Allesee moved to adjust the rebate period from July 1, 2018 through January 1, 2019 to July 1, 2018 through June 30, 2019. On roll call, carried unanimously.

Mayor Vulich stated business owners were able to split the water service in their establishment so that only water used in the dishwashing area was charged at the highest sewer billing rate and water used in the rest of the restaurant would be charged at the lowest sewer billing rate.

M/S, Odor-Gassman moved to forward an Ordinance Amending Chapter 52 to the next City Council agenda for its first reading. On roll call, carried unanimously.

## 6. Mayor and Council Updates

Mayor Vulich stated the parade would take place at 1:00 P.M. on July 4<sup>th</sup> and from 2:00 P.M. to 5:00 P.M. there would be festivities at Riverview Park, including the Fire Department water fight. Mayor Vulich stated skydivers would be performing at 6:00 P.M. on July 4<sup>th</sup> and there would be a LumberKings game at 6:30 P.M. Mayor Vulich stated Music on the Avenue would

be on Thursday, July 5, 2018 and Administrator Brooke stated Finally Fridays would take place on Friday, July 6, 2018.

M/S, Gassman-Allesee moved to adjourn. All in favor.

Respectfully Submitted,

Lisa Frederick  
City Clerk